

WYOMISSING AREA SCHOOL DISTRICT 2012-4525

Minutes November 19, 2012

The regular meeting of the Board of School Directors convened at 6:07 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Davis, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Davis asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present:

Mrs. Bamberger, Mrs. Butera, Mrs. Davis, Mrs. Helm, Mr. Fitzgerald, Mrs. McAvoy, Mr. Painter, Mr. Portner and Mrs. Seltzer.

Administrative Staff Present:

Mrs. Vicente, Mr. Stem and Mrs. Mason, Mrs. Morett and Mr. Stoltzfus.

Attendees:

Becca Gregg, Reading Eagle, Student Representative June Chiango, and Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

MEETING ANNOUNCEMENTS

Following the roll call by the Board secretary, Mrs. Davis welcomed everyone and announced that an Executive Session was held prior to the meeting and would reconvene following the meeting.

The following meeting schedules and locations were announced:

- School Board Reorganization – December 3, 2012, 6:00 p.m.
- School Board Business Meeting – December 3, 2012, following Reorganization

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

RECOGNITION

Mr. Stoltzfus recognized athletes and coaches from the golf team, girls' tennis team and football team for their respective accomplishments at the County, District and State levels. A proclamation presented to those in attendance is included in these official minutes.

PRESENTATION

Linda Himeback from Herbein + Company, Inc. presented an overview of the 2011-12 audit report

REPORT FROM STUDENT REPRESENTATIVE

June Chiango reported on the following activities at the Jr./Sr. High School:

- Career Day
- Model UN Club's success at the conference on November 17, winning 14 out of the 20 awards and all grade levels as well as the award for first place in a committee.
- Student Council's relief drive for victims of hurricane Sandy.
- The football team's victory over Schuylkill Valley in District semifinals.
- The drama club's performance of "The Fall Thing."

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PUBLIC COMMENT

None.

**ROUTINE
APPROVALS**

MEETING MINUTES

Upon a motion by Mrs. Butera, second by Mrs. Seltzer, the Board approved the following minutes.

- October 9, 2012 Business Meeting with Committee Reports
- October 22, 2012 Regular Business Meeting

Yeas: Bamberger, Butera, Davis, Fitzgerald, Helm, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

TREASURER'S
REPORT

Upon a motion by Mr. Painter second by Mrs. McAvoy, the Treasurer's Report for October 2012 was accepted as presented.

Yeas: Bamberger, Butera, Davis, Fitzgerald, Helm, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

PAYMENT OF BILLS

Upon motion by Mr. Painter, second by Mr. Fitzgerald, payment of bills for the month October 2012 was approved.

Yeas: Bamberger, Butera, Davis, Fitzgerald, Helm, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

**SUPERINTENDENT'S
REPORT**

**A. CURRICULUM/
TECHNOLOGY**

No items

**B. FINANCE/
FACILITIES**

Upon a motion by Mrs. Seltzer, and second by Mr. Portner, the Board approved the Finance/Facilities agenda items as follows.

At Mrs. Vicente's request, Mrs. Mason explained that of the \$1,035,137 being added to the designated fund balance, \$555,000 will go to capital reserve and \$480,137 will go toward the PSERS retirement rate increase. Mrs. Mason also reported that the million dollars is a one-time occurrence due to the settlement of outstanding assessment appeals.

Mr. Fitzgerald requested that the item to approve the solicitor be voted on separately. Mrs. Seltzer and Mr. Portner agreed to the amended motion

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1. Approved anonymous donation in the amount of \$250 to be used towards the Archive Room project.
2. Approved Early Intervention transportation agreement with BCIU for one student at a rate of \$48.04 per day for the 2012-13 school year.
3. Approved settlement agreement with parents of student ID# 203694 in the amount of \$9,500.
4. Approved 2011-12 Audit Report with \$1,035,137 to be added to the designated fund balance.
5. Approved Herbein + Company to perform a functional review at a cost not to exceed \$7,500.
6. Approved administration to advertise and accept bids for the JSHS boiler room project.
7. Approved Race to the Top monies in the amount of \$14,389. This will amend the 2012-2013 Budget as follows:

<u>Revenue</u>			<u>Expense</u>		
8734-000-998	RTT3	\$14,389	2271-330-998-10-021	Prof. Svcs.	\$ 3,288
			2271-330-998-10-022	Prof. Svcs.	3,287
			2271-330-998-30-081	Prof. Svcs.	3,288
			2818-330-998-10-021	Tech. Prof. Svcs.	1,509
			2818-330-998-10-022	Tech. Prof. Svcs.	1,509
			2818-330-998-30-081	Tech. Prof. Svcs.	<u>1,508</u>
		<u>\$14,389</u>			\$14,389

Yeas: Bamberger, Butera, Davis, Fitzgerald, Helm, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

Upon a motion by Mrs. Bamberger, and second by Mr. Portner, the Board approved the Finance/Facilities agenda item as follows:

1. Approved Kegel Kelin Almy & Lord LLP as solicitor.

Yeas: Bamberger, Butera, Davis, Helm, McAvoy, Painter, Portner and Seltzer.

Nays: Fitzgerald. Motion carried.

C. PERSONNEL/ POLICY

Upon a motion by Mr. Fitzgerald, second by Mrs. Seltzer, the Board approved the Personnel/Policy agenda items as follows.

During discussion Mrs. Davis thanked everyone for their efforts in revising Policy 249. Mr. Painter explained the policy in detail and said the most

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challenging aspect of the policy was its scope. Unlike other policies, this goes beyond the walls of the school because incidents of bullying and cyberbullying that occur off school time and property can significantly impact students and their education. If an event is reported to school officials, we have an obligation to investigate. The policy provides protection from liability if we have no knowledge of a situation involving acts of bullying.

1. LEAVES

a. Professional Staff

- 1) **Sharon Luyben**, Music Teacher, Jr./Sr. High School, Family Medical Leave effective November 6, 2012 until a date to be determined.
- 2) **Kristy Martin**, Special Education Teacher, Jr./Sr. High School, return to work from Family Medical Leave effective November 19, 2012.

b. Support Staff

- 1) **Joseph Palubinsky**, Custodian, Jr./Sr. High School return to work from Leave of Absence effective November 20, 2012.

2. TRANSFERS

a. Support Staff

- 1) **Jennifer Dietrich**, Café'/Recess Monitor, WREC, transfer to WHEC, effective December 3, 2012, as the Café'/Recess Monitor, 2 ½ hours/day, no change in hourly rate.
Background information: This position is being filled due to a resignation.

3. APPOINTMENTS

a. Administrative Staff

- 1) **Ashley Smith**, Principal, WHEC, effective date to be determined, at an annual prorated salary of \$90,000 for the remainder of this school year and an annual salary of \$90,000 for the 2013-14 school year. Salary beyond the 2013-14 school year will be determined in accordance with the appropriate District processes/procedures.
Background information: Ms. Smith has acquired the following Commonwealth of Pennsylvania Department of Education certifications: Principal (K-12); Special Education (N-12), and Music Education (K-12). She is currently employed as the Assistant Principal at the Conrad Weiser Middle School where she has implemented

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numerous successful student programs including the Olweus Bullying Prevention Program, a homework intervention program, an academic intervention program, and an RtII Program.

This position is filled as a result of a resignation which occurred at the close of the 2010-2011 school year.

b. Professional Staff

- 1) **Jessica Walters**, Long Term Substitute 1st Grade Teacher, WHEC, at a prorated annual salary to be determined by the new contract, but based on B/Step 1 (\$40,720/annually) according to the 2010-2011 salary matrix, effective on or about December 17, 2012 until the end of the 2012-13 school year pending receipt of all required employment documentation.

Background information: Ms. Walters is a graduate of Shippensburg University with a Bachelor of Science Degree in Education majoring in Elementary Education with a Minor in Reading. She has Elementary Teacher (K-6) certification through the Pennsylvania Department of Education. Ms. Walters will provide coverage for Toni Wengerd who will be on Family Medical Leave.

4. WORK OUTSIDE CONTRACT HOURS

a. Professional Staff

- 1) Request approval for the following teachers to provide after school tutoring to students in their respective buildings per the WAEA contract hourly wage rate for work outside contract hours to coincide with the after school program which will operate from December 4, 2012 to April 25, 2013:

Wyomissing Hills Elementary Center

NancyLee Chaiko	Stephanie Myers
Meredith Emkey	Brittany Robinson
Caitlin Gibbs	Nancy Robinson
Stephanie Heffner	Luci Schaeffer
Kelly Keim	Douglas Shuey
Amanda Kraft	Amy Stewart-Himes
Danielle Metzger	Jill Werley

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West Reading Elementary Center

Kristin Allen	Eileen John
Keith Arnold	Bridgette Kozuch
Kelly Ferrandino	Andrea Kupiszewski
Erika Homan	Rose Sneeringer

Jr./Sr. High School

William Hartman
Nathaniel Miller
Todd Zechman

5. SUPPLEMENTAL STAFF

a. ATHLETICS

- 1) **Alexandra Kennedy**, Junior High Assistant Basketball Coach, 2012-13 school year, at a stipend of \$1,286.

Background information: The winter athletic coach stipends were previously approved at the November 5, 2012 meeting. Ms. Kennedy is filling a vacancy due to the resignation. This reflects an increase of \$35 from the previously approved stipend list. An updated stipend list is attached.

6. SUBSTITUTES

a. Professional Staff (Addition)

- 1) Erika Baer - Teacher

7. VOLUNTEERS

Yeas: Bamberger, Butera, Davis, Fitzgerald, Helm, McAvoy, Painter, Portner and Seltzer.

Nays: None. Motion carried.

Mrs. Davis welcomed Ashley Smith to the District

OLD BUSINESS

None.

NEW BUSINESS

None.

UPDATE FROM ORGANIZATIONS

On behalf of WAEA, three teachers shared items of interest from their respective buildings:

- WHEC – Holli Noll reported the following:
 - Following their study with Penn State’s 4H program, fourth grade classes were responsible for incubating 20 chick embryos through the hatching process.

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- .Nancy Schlegel's class is conducting a penny drive to benefit hurricane Sandy relief with donations to the Red Cross
- Third and fourth grade literacy block activities
- Students in Sue Larkin's class are pen pals with her former student teacher's class in Arizona. They are exchanging letters describing autumn in each state.
- WREC – Andrea Bensusan reported the following:
 - Jodi Wirebach was recently featured in the Reading Eagle as Educator of the Week.
 - The Ballroom Dance Club participants performed for the residents of Spruce Manor.
 - Sixth grade went to the DaVinci Center in Allentown and fifth grade went to the Whittaker Center.
 - Sixth grade wrote letters to veterans.
 - All students learned about the election process, researched major issues and held a mock election.
 - As part of a map project, a sixth grader's 3D map of her neighborhood is on display at the Borough Hall.
 - Sixth graders wrote letters to students across the nation as part of the Great Mail Race and have received letters back from 18 states so far.
- JSHS – Mike Gallagher reported the following:
 - Seventh grade students completed storybooks on the Six Kingdoms of Light in science and are working on science fair projects. Teachers used PTA grant monies to defray the cost of some materials.
 - Mrs. Gashi's students are completing projects on cells including 3D models, storybooks, and music videos.
 - Model UN's 10th annual regional competition
 - Wyomissing Area had the highest SAT scores in the county
 - Senior Rebecca Thomas earned a third place award for her photograph in the Berks Photographic Society's high school competition. She received two scholarships.
 - Career Day had over 100 presenters.
 - Art teachers and students are creating portraits for an orphanage in Vietnam as part of the Memory Project. This is the fifth year the high school art club has participated in this service project.

ADJOURNMENT

A motion was made by Mr. Portner, seconded by Mrs. McAvoy to adjourn at 6:51 p.m.

Corinne D. Mason
Board Secretary